

**INDIVIDUAL CABINET MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b>	
<i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Gateway 2 - Contract Award Approval Lift Maintenance, Refurbishments and Replacement
<b>Decision-maker</b>	Cabinet Member for Council Homes
<b>Earliest date when decision can be taken</b>	22 October 2024
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	September 2024
<b>Date sent to cabinet member</b>	14 October 2024
<b>Recommendation</b>	<p>That the Cabinet Member for Council Homes</p> <ol style="list-style-type: none"> <li>1. Approves the award of Lift Maintenance, Refurbishment and Replacement (Contract A: North of the borough) to Lift Specialists Ltd (Lift Specialists) for the estimated sum of £2.027m per annum for a period of six years (£12.162m) from 4 November 2024 with the option to extend (in increments at the council’s sole discretion) by a further two years making a total estimated contract value of £16.218m.</li> <li>2. Approves the award of Lift Maintenance, Refurbishment and Replacement (Contract B: South of the borough) to Guideline Lift Services Ltd (Guideline) for the estimated sum of £1.369m per annum for a period of six years (£8.214m) from 4 November 2024 with the option to extend (in increments at the council’s sole discretion) by a further two years making a total estimated contract value of £10.952m.</li> </ol>

	3. Notes that both Lift Specialists and Guideline will operate, as a backup contractor to each other in the event of the failure to deliver the service using their own tendered rates should this be required.
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<b>ORIGINATING AUTHOR'S DETAILS</b>	
<i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer</b>	Stuart Davis, Director of New Homes
<b>Report author</b>	Christopher Gregory, Procurement Manager
<b><sup>1</sup>Contact officer</b>	Karen Feehily, AMPT Contract, Commissioning & Compliance Manager
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**PART B**

*(Cabinet member to complete this section)*

<b>DECISION(S)</b>
Approved

<b>REASONS FOR DECISION</b>
As in report.

<b>ALTERNATIVE OPTIONS CONSIDERED</b>
None.

<b>REPRESENTATIONS RECEIVED</b>
None

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<sup>1</sup> Named officer to contact on whether representations have been received or not

**ADDITIONAL ADVICE RECEIVED**

None

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

None

**DECLARATION**

I approve the recommendations set out in the report.



Signed... .. Dated...29/10/2024.....

Cabinet Member for Council Homes